

Public Document Pack

**Democratic Services Section
Legal and Civic Services Department
Belfast City Council
City Hall
Belfast
BT1 5GS**



**Belfast
City Council**

14 November 2024

**HYBRID MEETING OF THE BELFAST WATERFRONT AND ULSTER HALL LTD
SHAREHOLDERS' COMMITTEE**

Dear Alderman/Councillor,

The above-named Committee will meet, both online via Microsoft Teams and in-person, in the Lavery Room - City Hall on Monday, 18th November, 2024 at 5.15 pm, for the transaction of the business noted below.

You are requested to attend.

Yours faithfully,

John Walsh

Chief Executive

AGENDA:

1. **Routine Matters**
 - (a) Apologies
 - (b) Declarations of Interest
 - (c) Minutes
 - (d) Schedule of Meetings 2025 (Pages 1 - 2)
2. **Capital and Maintenance Update (Pages 3 - 8)**
3. **Restricted Items**
 - (a) Performance Update Q2 2024/2025 (Pages 9 - 24)
 - (b) Annual Report and Financial Statements for year ended 31 March 2024 (Pages 25 - 66)
 - (c) Chief Executive and Non-Executive Director Recruitment (report to follow)

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Subject:	Schedule of Meetings 2025
Date:	18th November, 2024
Reporting Officer:	Louise McLornan, Committee Services Officer
Contact Officer:	Louise McLornan, Committee Services Officer

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Sometime in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
	To advise the Committee of the dates and times of the meetings of the Belfast Waterfront and Ulster Hall Ltd Shareholders' Committee between January and December, 2025.
2.0	Recommendations
	The Committee is requested to approve the schedule of meetings as outlined.
3.0	Main report
3.1	<u>Key Issues</u> The meetings of the Belfast Waterfront and Ulster Hall (BWUH) Ltd. Shareholders' Committee are usually held at 5.15 p.m. on the third Monday of the month. They are scheduled for

	<p>specific times throughout the year to allow the Committee to be advised of quarterly updates and on the company Business Plan.</p>
3.2	<p>Due to holiday periods and the timing of the monthly Council meetings it is sometimes necessary to move some of the meetings to earlier or later in the month.</p>
3.3	<p>Accordingly, the following dates have been identified for meetings of the BWUH Committee for the period from January to December, 2025:</p> <ul style="list-style-type: none"> • Monday 20th January; • Monday 10th March; • Monday 16th June; • Monday 15th September; and • Monday 10th November. <p>All meetings to commence at 5.15 p.m.</p>
3.4	<p><u>Financial & Resource Implications</u></p> <p>None associated with this report.</p>
3.5	<p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> <p>None associated with this report.</p>
4.0	<p>Appendices – Documents Attached</p> <p>None associated with this report.</p>

Agenda Item 2



Belfast
City Council

**BELFAST WATERFRONT AND ULSTER HALL LTD
SHAREHOLDERS' COMMITTEE**

Subject:	ICC Waterfront and Ulster Hall – Capital and Maintenance Update
Date:	18 November 2024
Reporting Officer:	Sinead Grimes – Director of Property & Projects, Belfast City Council
Contact Officer:	Sinead Grimes

Restricted Reports

Is this report restricted? Yes No

Please indicate the description, as listed in Schedule 6, of the exempt information by virtue of which the council has deemed this report restricted.

Insert number

1. Information relating to any individual
2. Information likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the council holding that information)
4. Information in connection with any labour relations matter
5. Information in relation to which a claim to legal professional privilege could be maintained
6. Information showing that the council proposes to (a) to give a notice imposing restrictions on a person; or (b) to make an order or direction
7. Information on any action in relation to the prevention, investigation or prosecution of crime

If Yes, when will the report become unrestricted?

After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Sometime in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in

Is the decision eligible for Call-in? Yes No

1.0	Purpose of Report/Summary of Main Issues
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1.1	Members have requested regular updates on capital and maintenance works at the ICC Waterfront and Ulster Hall. This paper provides an update since the last report to Committee (March 2024).
2.0	Recommendation
2.1	Members are asked to note the update in relation to ongoing capital and maintenance works at the ICC Waterfront and Ulster Hall and in particular to note that the programme of toilet refurbishments/upgrades in the Waterfront has been completed.
3.0	Main Report
3.1	<p><u>Toilet Refurbishments</u></p> <p>Members will be aware that a programme of works to the toilets in the original Waterfront Hall was previously agreed with a budget allocated of approx. £500,000. The toilets had not been upgraded since the opening of the original venue in 1997 and were significantly outdated offering a poor customer experience. Members are asked to note that 11 toilet areas within the original building have now been significantly upgraded. This brings the existing washrooms up to date with the facilities provided as part of the ICC extension. The works included upgrades to the lighting and emergency lighting, ventilation, and facilities commensurate with those provided within the International Convention Centre.</p> <p>3.1.1 The works have now been completed and offer an enhanced experience for visitors attending events within the Waterfront Hall. Members will also be aware that a Changing Places facility was previously opened in 2022. Photos on the refurbished toilets are attached at Appendix 1.</p> <p>3.2 <u>Smoke Curtains & Replacement of Chiller Units</u></p> <p>Members are asked to note that works in respect of the smoke curtains in the main auditorium and the replacement of the chiller units, are both now part of the Capital programme. Consultants have been appointed to help support the design & delivery of both projects.</p> <p>3.2.1 Smoke Curtain – A quotation to undertake the CFD modelling works of the auditorium is currently out with the work due to be completed on the modelling by the end of the year. This will help inform the extent of works required to the auditorium and the required next steps. A further update will be provided to Members in the next report.</p> <p>3.2.2 Chiller Units - An updated feasibility study has been completed for the chiller works. Approval to move to detailed design and tender stage is required and this is planned to be brought to SP&R Committee in November.</p>

3.2.3	<p>Members are asked to note that officers from Property & Projects are currently liaising with management from the ICC Waterfront to agree a window when the works on the chiller units and the smoke curtain (if required) will be carried out to minimise impacts from an operational perspective. Members are also asked to note that there is no capital financing associated with these projects and this will therefore also be subject to going through the Council's capital governance processes including going to Oversight Group and SP&R Committee to secure the necessary finance.</p> <p><u>Financial & Resource Implications</u></p> <p>As outlined in the report.</p> <p><u>Equality and Good Relations Implications/Rural Needs Assessment</u></p> <p>None arising.</p>
4.0	Appendices - Documents Attached
	Appendix 1 – Photos of the upgraded toilet facilities

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Appendix 1 – Toilet Upgrade – Photos



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of the Local Government Act (Northern Ireland) 2014.

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